

New Residential High Performance Building Worksheet

Design, Environment and Construction Division
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Attach this completed worksheet to all new one & two family building permit submittals

Property Address:			
Applicant Name:		Phone:	Email:
Project Type <i>Check all that Apply</i>	<input type="checkbox"/> New Single Family Dwelling	High Performance Building Standard To Be Used	<input type="checkbox"/> 2012 National Green Building Standard
	<input type="checkbox"/> New Accessory Dwelling Unit		<input type="checkbox"/> LEED For Homes
	<input type="checkbox"/> New Townhouse < 4 Stories		<input type="checkbox"/> EarthCraft House
	<input type="checkbox"/> New Duplex Dwelling Unit		<input type="checkbox"/> EarthCraft Sustainable Preservation

Third Party Verifier Information *Verifier shall submit certifications/ licenses for review upon request.*

Verification Consultant Company Name: _____ Phone: _____

Verification Consultant Street Address: _____ Mobile: _____

Contact Person: _____ Certification #: _____ Email: _____

Part 1: Design/ Pre-construction Items. *All Items below shall be verified and placed/attached to Construction Drawings*

Item	Complete	Verifier Initials	Comments
• Review Section 10.1.6 of the City of Decatur Unified Development Ordinance			
• Determine Level of Certification to be achieved.*			* Silver Certification must be achieved if 2012 NGBS is being used
• Complete a Pre-Construction certification worksheet/ project scorecard (Attached)			
• Complete RES-CHEK or other energy model (attached)			
• Select a whole house ventilation system. Note system type to be used.*			* System must be designed comply with ASHRAE 62.2-2010
• Show Location of Ventilation Controls on Drawings			
• List All Required Third Party Inspections to occur during construction in Part 2 below.			

This is to certify that I have completed all items listed above required at the time of permit issuance. I further certify that I understand the terms of certification as prescribed in the City of Decatur High Performance Building Standards (City of Decatur Unified Development Ordinance, Section 10.1.6)

Verifier Signature: _____ Date: _____

Part 2: Construction/ Inspections Items *All inspections listed are to be completed by HPBS verifier and not City of Decatur Inspectors*

Inspection Type: _____ <input type="checkbox"/> Pass/Partial <input type="checkbox"/> Fail Verifier Initials: _____ Date: _____ <input type="checkbox"/> Re-Inspection	Inspection Type: _____ <input type="checkbox"/> Pass/Partial <input type="checkbox"/> Fail Verifier Initials: _____ Date: _____ <input type="checkbox"/> Re-Inspection
Inspection Type: _____ <input type="checkbox"/> Pass/Partial <input type="checkbox"/> Fail Verifier Initials: _____ Date: _____ <input type="checkbox"/> Re-Inspection	Inspection Type: _____ <input type="checkbox"/> Pass/Partial <input type="checkbox"/> Fail Verifier Initials: _____ Date: _____ <input type="checkbox"/> Re-Inspection

Part 3: Construction Closeout/ Certification

To be Completed Prior to Final Completion. Attach a copy of the official certification document to this worksheet and submit with completed permit card. No Certificate of Occupancy will be issued by the City of Decatur until certification is achieved

I hereby certify that this project has achieved certification under the High Performance Building Standard selected above. I further certify that all other terms of certification have been fulfilled as prescribed in the City of Decatur High Performance Building Standards (City of Decatur Unified Development Ordinance, Section 10.1.6)

Verifier Signature: _____ Date: _____