



# FIELD RENTAL AGREEMENT

DECATUR ACTIVE LIVING  
P.O. BOX 220  
DECATUR, GA 30031  
404.377.0494

<b>Field Requested:</b>		<b>Number of Participants?</b>	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
<b>Organization Name?</b>		<b>Responsible Party?</b>	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
<b>Purpose of Field Rental (Please be specific):</b>			
<input style="width:95%;" type="text"/>			
<b>Address, City, State, Zip:</b>		<b>Cell Phone:</b>	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
<b>Email Address:</b>		<b>Home Phone:</b>	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
<b>Date Requested:</b>	<b>Time Requested</b>	<b>From – To:</b>	<b>Total hours:</b>
<input style="width:25%;" type="text"/>	<input style="width:25%;" type="text"/>	<input style="width:25%;" type="text"/>	<input style="width:25%;" type="text"/>
<b>Ongoing Rental: (Please provide any game and practice schedules.)</b>			
<b>Date Range:</b>		<b>Days &amp; Times:</b>	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
<input style="width:95%;" type="text"/>			

The individual or group whose name appears above has reserved this facility and is entitled to its use for the period indicated. Any unauthorized group using the facility is expected to relinquish it upon presentation of this form. The individual or group is listed above may not occupy the facility until the time indicated, and must relinquish the facility at the end of the rental time listed above.

Trash receptacles are provided and the field must be cleaned after field use.

**Alcoholic beverages are not permitted in any City of Decatur Parks.** Glass containers are not permitted in any City of Decatur Parks. **No amplified sound allowed on City of Decatur fields.**

All individuals and groups are expected to respect the rights and privileges of other sharing the park(s). Particular consideration must be given at Glenlake Park whenever funeral services are being conducted in the adjoining cemetery.

**REFUND POLICY:** I understand that fees for the above identified rental are non-refundable and non-transferable. No fees will be refunded unless the rental is canceled by the Decatur Active Living Division. I hereby request that if the rental is cancelled, the rental fee be refunded and mailed to the above address.

**INCLEMENT WEATHER:** In event of inclement weather on the rental date, the responsible party must contact Decatur Active Living Division on the first business following the rental date to reschedule. All rentals must be rescheduled within six months of the original rental date. Dates are contingent upon availability.

**WAIVER OF CLAIM:** In consideration of the City of Decatur, Georgia, permitting the undersigned to enter and participate in the above identified program, class or event sponsored by the City, I hereby waive all claims for damage and loss to person or property which may be caused by act or failure to act, of the City of Decatur, Georgia, its officers, agents, volunteers or employees and assume all risk of possible injury and damage which may result on account of such participation.

**Signature of Responsible Party:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Date Accepted:** \_\_\_\_\_ **Accepted By:** \_\_\_\_\_ **Confirmation Date:** \_\_\_\_\_  
**Field Fee Paid:** \_\_\_\_\_ **\$200 Field Security Deposit (please provide a separate check)** \_\_\_\_\_  
**Receipt #** \_\_\_\_\_

**Rental Fees: Please note that final approval will not be granted until appropriate deposit is received.**

- \$50 first two hours; \$15 each additional hour with lights for residents.
- \$100 first two hours; \$30 each additional hour with lights for non residents.
- \$40 first two hours; \$10 each additional hour without lights for residents.
- \$80 first two hours; \$20 each additional hour without lights for non residents
- \$15 Staff Fee

**Rentals require a two- hour minimum. A \$200 damage/cleaning deposit is required.**  
**For More information or to rent the field, please contact Stacy Green, 678-553-6549 or Stacy.Green@decaturga.com**