

Fee Assistance Program FAQ

**Parks & Recreation
Department**

404-377-0494

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decaturga.com/parksrec



Q: Is fee assistance guaranteed?

A: No, fee assistance for individuals is not guaranteed and is approved based upon need, program space, and fund availability.

Q: Will fee assistance cover the entire cost of the program?

A: No, fee assistance will not cover the entire cost of the program. You will be notified of your fee by email. If awarded fee assistance, notification will be given, and you will be responsible for making a reduced program payment within ten (10) working days to pay the remaining balance before registration(s) are withdrawn.

Q: My application was approved last year. Do I need to fill out another one?

A: Yes, your application is good for one fiscal year, July 1 – June 30. Memberships and classes purchased prior to approval are not retroactive and will not be discounted or refunded.

Q: Who should I include as family members supported by my household income?

A: You must include all people living in your household, related or not, who share in the income of the household. You must include yourself and all children living with you. Three recent, consecutive pay stubs for **all** working adult household members must be submitted.

Q: How do I know if I live in the City of Decatur?

A: City of Decatur residents will have a 30030 zip code and you receive a City tax bill.

Q: Will my information be kept confidential?

A: Yes, staff will not discuss confidential matters or personal information with unauthorized individuals. All information will remain confidential. Please mark out social security numbers before you submit.

Q: Can I still attend the program if I move out of the City of Decatur?

A: If, during the course of the program, you move from the City, you will no longer be eligible for fee assistance and must pay full non-resident prices or withdraw from the program.

Should there be any discrepancies found in income verification, DPRD reserves the right to change assistance status and applicant may be billed in full for services rendered

Q: What happens if I do not qualify for assistance?

A: You will be contacted by the Fee Assistance Administrator and will be required to pay the full amount for your program(s) or you may request a refund for your deposit.

Q: What can I use fee assistance for?

- Afterschool Registration and Session Fees
- Summer Camps
- Sports Skills Clinics
- Youth Sports
- Instructional Class Fees (Youth and Adults)
- All Day Camp – School Break Camps
- Open Gym Membership Pass

Q: Fee assistance cannot be used for:

- Adult sports registration fees
- Point of Sale admissions (performances, drop-in programs, etc.)
- Private lessons
- Trips and excursions
- Amusement park tickets
- Fees for materials, supplies, and equipment for courses, programs and workshops
- Programs where the total fee does not exceed \$10
- Facility and equipment rentals (including recreation center meeting rooms, birthday parties, studio space, tennis/pickleball courts, park structures, fields, etc.)

Q: How will I be notified if I received assistance?

A: You will be notified by email typically within two weeks of when your complete application is received. If you have not received any information after two weeks, please contact the Fee Assistance Administrator.

QUESTIONS? Email: DPRD@decaturga.com
or call 404-377-0494