

# Intent to Instruct Form

## Parks & Recreation Department

500 S. Columbia Drive  
Decatur, Georgia 30030  
404-377-0494

dprd@decaturga.com ▪ decaturga.com



Thank you for your interest in teaching a class with the City of Decatur Parks & Recreation Department. We are seeking highly skilled and passionate instructors who are eager to share their expertise in leisure and recreational classes. Please complete this application to be considered for a contract instructor position. Submitting an application does not guarantee that your class will be offered. If you wish to propose multiple class topics, please submit a separate application for each.

We accept applications on an ongoing basis. Applications should be submitted via email to Sara Holmes at sara.holmes@decaturga.com. If you have any questions or need assistance, feel free to call us at 404-377-0494. Thank you for your interest in sharing your knowledge and skills with our community!

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

CLASS TITLE: \_\_\_\_\_ FACILITY PREFERENCE: \_\_\_\_\_

CLASS DESCRIPTION:

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DESIRED START DATE	DESIRED END DATE	DAY OF THE WEEK	START & END TIME	AGE GROUP

ARE THERE ANY DATES WHEN CLASSES WILL NOT BE HELD? \_\_\_\_\_

PLEASE CHECK DESIRED ROOM TYPE:    CLASSROOM                      GYM                      STUDIO                      OTHER

SPECIAL EQUIPMENT NEEDED: \_\_\_\_\_