Members Present: Sandra Bailey, GG Howard, Marti Keller, Susan Messing, Stephanie Roach, Arlene Schler, Melinda Mobley

Members Absent: Tim Hatton

City Staff: Julie Smith

1. **Call to Order.**

The Lifelong Community Advisory Board (LLCAB) met on February 26, 2024. The meeting was called to order at 6:30 pm by Ms. Messing.

1. **Approval of Minutes**

A motion was made to approve the minutes from the January 22, 2024 meeting by a motion from Ms. Howard with a second from Ms. Mobley. The board voted to approve.

1. **Old Business**

Ms. Smith reviewed the 2023-24 work plan and congratulated the board on completing most tasks. Ms. Smith suggested to delay Domain #6 Task 1 a. and c. activities until the 24-25 plan because the city has been without a volunteer coordinator. The city has just filled the position and the new employee needs time to learn her role and the board agreed it would be best to pursue that activity in the following fiscal year.

For Domain #7, the board agreed to add Task 1 d. Write and submit a Focus article related to older adults every other month. Ms. Howard will write an article about offering materials to seniors including help registering for the Smart911 system at the upcoming Arts Festive on May 3. She will send the article to Ms. Smith prior to the April 1 deadline for submission.

Also under Domain #7, Ms. Schler discussed her research on other age friendly city’s websites and how Decatur could improve how seniors access resources. Ms. Schler is developing a rubric for evaluating websites and asked Board members to choose an age friendly city and review between meetings. Ms. Smith will distribute the evaluation tool when ready.

Ms. Roach discussed the idea of using a training developed by the Dementia Spotlight Foundation to train business to become “Dementia Friendly Businesses”. The Board discussed related ideas including establishing a sub-committee with residents who are caregivers to find out what would be most helpful and the idea of having a dementia friendly meal at the Rec Center. Ms. Roach will explore further with the Dementia Spotlight Foundation and Ms. Smith will discuss the training with the City of Decatur’s Business Development Manager when more details area available on the training module.

1. **New Business**

Ms. Smith thanked the Board for their review of the letter of support for the Public Works grant proposal and willingness to sign. She shared all of their comments with the Director of Public Works. Ms. Smith also shared that the Youth Council will hold a Fair on the Square on March 18th if anyone would like to attend and support their efforts. The Board discussed ideas for upcoming speakers. Ms. Mobley is interested in learning more about the citizens' police academy. Ms. Smith will follow up with potential speakers.

**5. Adjourn.**

The meeting was adjourned at 7:30 p.m. with a motion made by Ms. Schler and seconded by Ms. Howard.