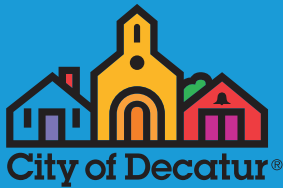


# Join Our Team



Dining on East Court Square

EXECUTIVE RECRUITMENT

ASSISTANT CITY MANAGER

**COMMUNITY & ECONOMIC DEVELOPMENT**



**DECATUR, GA,**  
is a thriving  
community  
just six miles  
from downtown  
Atlanta. Decatur  
was named an  
**All-America  
City** for 2023.



**Decatur is a welcoming,** historic city that combines a vibrant community atmosphere with the sophistication and excitement of a college town. Atlanta is just six miles west, and three MARTA rail stations (including one beneath our downtown square) bring you to the doorstep of the most vital metropolis in the Southeast.

## DECATUR FAST FACTS

- Year incorporated **1823**
- Land area (sq. miles) **4.7**
- Number of households **8,133**
- Median age **35.5**
- Median household income **\$92,263**
- Average price of single-family home **\$418,700**
- **Three MARTA transit stations** inside the city limits
- **6 miles from downtown** Atlanta
- **17 miles from Hartsfield-Jackson Atlanta International Airport**



# Assistant City Manager – Community & Economic Development

**D**ecatur, Georgia (pop. 25,000), a welcoming, thriving city with beautiful neighborhoods and an exciting downtown seeks highly progressive, team-oriented, creative local government leaders to apply for assistant city manager for community and economic development.

Just six miles from downtown Atlanta, Decatur is the county seat for DeKalb County and is known for its excellent school system, political and administrative stability, visionary planning and implementation, collaboration with community partners and numerous festivals that are an important part of the fabric of this diverse community. The City is a two-time All-America City award winner, most recently recognized in 2023.



Michelin-recommended restaurant The Deer and the Dove



Harmony Park in the Oakhurst neighborhood



## MORE ABOUT DECATUR

**Decatur is home to about 25,000 residents** in a 4.7-square-mile area, making it one of the most densely populated cities in Georgia. The city's commitment to a long-range vision with balanced growth and development has resulted in a community well-known for its high quality of life, vibrant commercial districts and a model of smart growth in the region.

### Art Among Us

Decatur has several completed mixed-use developments with several more underway. Careful planning has not stifled creativity. Decatur's crosswalks are large colorful painted flowers and the utility boxes along the public right away have been turned into works of art. Public art is all over Decatur with residents loaning extraordinary and unique pieces of art for all to enjoy. The Decatur Arts Alliance works closely with the city to coordinate and sometimes purchase art for the public art exhibits in the downtown and Oakhurst areas. Street musicians can be found entertaining visitors as they make their way around downtown to shop in unique boutiques and step into trendy restaurants and friendly pubs.

### All-America Accolades

In June 2023, Decatur was named an All-America City by the National Civic League (the second time in just five years) in recognition of its outstanding work in diversity, equity and inclusion. The City earned the honor just a few years ago, in 2018. The honor recognizes civic engagement in addressing critical issues and creating strong connections among residents, businesses, non-profits and government groups. Decatur was recognized specifically for the results of the Better Together Community Action Plan, the Police Department's intentional focus on community engagement and training, and the I Am Decatur photo portraits that represent the diverse backgrounds and experiences of community members.

The assistant city manager is appointed by and reports to the city manager. The previous assistant city manager for community and economic development retired after 35 years of service with the City of Decatur. There are three assistant city managers (ACM) in Decatur — the ACM for administrative services, the ACM for community and economic development and the ACM for public works. The city manager's office also includes a deputy city manager.

The ACM for community and economic development has oversight of planning and zoning, economic and downtown development, tourism and special events, community building, parking management, development and land-use regulation and services including permitting and licensing, and codes enforcement. This position works closely with all departments to implement the 2020 Strategic Plan: Destination 2030 which revolves around six core themes: Equity and Racial Justice; Affordable Housing; Civic Trust; Climate Action; Economic Growth; and Mobility.

Decatur is a full-service city including police, fire, public works, community and economic development, planning and zoning, finance, human resources, parks and recreation, equity and engagement, and special events. The city has 254 full-time employees, and 202 part-time seasonal employees.



MARTA plaza on the Decatur square



Decatur International Festival





## Expectations

Candidates for the Decatur assistant city manager position must have 5-7 years increasingly responsible experience in local government. Experience in city planning, capital budgeting and people management is highly valued along with a commitment to strategic planning, excellence in customer service and a desire for ongoing innovation in local government service delivery. In addition, candidates must have strong project management skills, a record of taking initiative and a management and leadership style that reflects collaboration and team building. Candidates must possess a bachelor's degree in public administration, business administration or related field. A master's degree in public administration, business administration or other field is highly valued.

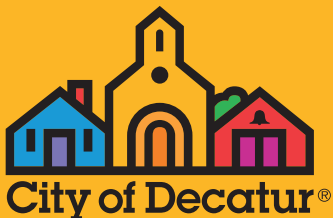
## Compensation, Benefits and Organizational Culture

Decatur is a highly collaborative, high performance organization with a commitment to proactive planning and problem solving. Individuals must be comfortable working in an organization that is flexible and nimble and not focused on traditional hierarchical approaches to management. The starting salary range for the position is \$106,621-\$136,469 +/- DOQ with excellent benefits, and robust opportunities for professional development and training. Benefits include:

- Medical (80% city paid, additional wellness discount offered)
- Dental and vision
- Pension and 457 plan
- Short-term disability (100% city paid)
- Long-term disability
- Basic life insurance (100% city paid)
- Tuition reimbursement program
- 11 days of vacation (accrual increases with years of services)
- 11 paid holidays

## How to Apply

Candidates should apply online: [decaturga.com/hr/page/current-job-opportunities](https://decaturga.com/hr/page/current-job-opportunities) and attach your resume, cover letter and professional references. If you have questions, contact Human Resources Director Tracy Carter, [tracy.carter@decaturga.com](mailto:tracy.carter@decaturga.com). The City of Decatur is an equal opportunity employer.



City of Decatur  
Human Resources  
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Decatur, GA 30031

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