

**City of Decatur**  
**Historic Preservation Commission**  
**October 17, 2023 Regular Meeting Minutes**

**1. Call to Order at 6:30 PM**

Present: Navratil (Chair), Dean, Breslin, and Hahn

Absent: Cushnie

**2. Old Business**

Approval of Minutes from the August 23, 2023, Regular Meeting.

*Motion by Ms. Hahn, second by Ms. Breslin, minutes unanimously approved as presented.*

**3. New Business**

- a. Request for a Certificate of Appropriateness to install a sign at **309 Sycamore St** in the Old Decatur LHD.

Joseph Brickman with Williams Teusink, representative, presented. He stated the new sign will be wider than the existing one, but will better match the style of the building.

In response to a question from Ms. Hahn, Mr. Brickman indicated the sign will be stylistically different from the one at 312 Sycamore Street, although both buildings are owned by the same group.

In response to a question from Mr. Navratil, Mr. Brickman indicated the posts will be wood.

In response to a question from Ms. Dean, Mr. Brickman indicated the sign will not be lit.

Mr. Navratil opened the floor to public comment. There being none, Mr. Navratil closed public comment and read the staff report.

The Commission did not express any concerns regarding the proposed project.

*Motion by Ms. Hahn, second by Ms. Dean, Certificate of Appropriateness to install a sign substantially similar to plans submitted unanimously approved.*

- b. Request for a Certificate of Appropriateness to install a fence at **250 E Trinity Pl** in the Old Decatur LHD.

Kieva Hannon with Off Leash, representative, presented. She discussed the proposed dog park as well as their intention to consolidate 240 E Trinity and 250 E Trinity into one lot. She stated the existing building at 240 will be rehabilitated and the empty lot at 250 will be the play area.

In response to a question from Ms. Hahn, Ms. Hannon indicated the fence will be black aluminum posts spaced 3” apart and small dogs will be admitted.

In response to a question from Ms. Breslin, Ms. Hannon indicated the proposed parking will be located at the rear of the existing building at 240 E Trinity. She stated they are leasing the property, so the owner has discretion to make changes if the park closes.

In response to a question from Ms. Breslin, Staff explained the lot currently in the district will still require historic review even after the two are consolidated. Staff indicated the fence will be set back enough to allow visibility at the intersection.

In response to a question from Mr. Navratil, Ms. Hannon indicated there will be no work on 250 E Trinity beyond the fence and landscaping.

Mr. Navratil opened the floor to public comment. There being none, Mr. Navratil closed public comment and read the staff report.

The Commission did not express any concerns regarding the proposed project.

*Motion by Ms. Breslin, second by Ms. Hahn, Certificate of Appropriateness to install a fence substantially similar to plans submitted unanimously approved*

- c. Request for a Certificate of Appropriateness to construct an addition at **435 Oakview Road** in the McDonough-Adams-Kings Highway LHD.

Sarah Butler and Matty Garrett of Wylde Center, representatives, presented. They stated the duplex on the lot is non-contributing to the district. They stated the interior will be converted to offices and camp space, and the porch will be extended. They explained the wood windows will be operable and the roof will be metal for irrigation and filtration.

In response to a question from Ms. Breslin, Ms. Butler and Ms. Garrett indicated community input has been positive as long as the gardens are maintained.

In response to questions from Ms. Hahn, Ms. Butler and Ms. Garrett indicated the exterior facelift will give the building a more Craftsman feel.

In response to a question from Ms. Dean, Staff explained the building is noncontributing because it is outside the period of significance for the district.

In response to a question from Mr. Navratil, Ms. Butler and Ms. Garrett indicated the windows will not be reused, but the brick and floors will remain; the brick will be painted.

In response to a question from Ms. Dean, Ms. Butler and Ms. Garrett indicated the retaining wall will be less than 4' tall.

Mr. Navratil opened the floor to public comment. There being none, Mr. Navratil closed public comment and read the staff report.

The Commission did not express any concerns regarding the proposed project.

*Motion by Ms. Hahn, second by Ms. Breslin, Certificate of Appropriateness to construct an addition substantially similar to plans submitted unanimously approved.*

#### **4. Other Business**

- a. The Commission discussed next steps for the implementation of Decatur Town Center Plan 2.0, including developing a local historic district downtown.
- b. The Decatur Design Awards is coming in 2024, so the Commission discussed nominating projects.
- c. The Commission proposed having the January work session at an alternate location.

#### **5. Adjourn**

*Motion to adjourn by Ms. Breslin, second by Ms. Hahn, unanimously approved at 7:18PM.*