



MEMORANDUM

TO: Angela Threadgill, Planning and Economic Development Director

FROM: Shirley Baylis, Business Development Manager

DATE: March 6, 2024

RE: Awards of Commercial Buildout Improvement Grants

The purpose of the memorandum is to present a recommendation of approval from the Grant Review Committee for the awards of three (3) grants related to the Commercial Buildout Improvement Grant (CBIG) program.

The Decatur Development Authority allocated \$75,000 for the program in its FY 2023-2024 budget in support of City of Decatur retail small business owners and commercial property owners for renovations and repairs to commercial interiors. Of the 12 applications received, the following submissions are recommended for approval by the review committee totaling \$13,150.

Approval Recommendations

Cereal Lab

335 W. Ponce de Leon Avenue

Project: bathroom painting and design, including a new toilet and sink; and replacing kitchen entry swing doors and new epoxy on floors.

Requested Amount: \$9,225

Recommended Amount: \$6,900

Montesori Academy of Decatur

189A Sams Street

Project: increase the size of the restroom in the toddler classroom and add an additional toilet to the student restroom.

Requested Amount: \$2,626

Recommended Amount: \$2,250

Bleu Hanger

303 East College Avenue

Project: replace flooring.

Requested Amount: \$8,000

Recommended Amount: \$4,000