



Special Event Regulations

A special event is any activity scheduled in downtown Decatur or the Oakhurst business district that requires the use of the square, the bandstand or Harmony Park; duration of four or more hours, impacts local businesses, and/or involve crowds of 100 or more. May involve food or alcohol sales; require cleanup services, portolets, barricades and/or fencing. Must be produced by and directly benefit a non-profit in the City of Decatur.

A walk/run involves a walk or run on city streets that requires police support and traffic control, is concluded in a relatively short time frame, and/or involves no alcohol or food sales. Must be produced by and directly benefit a non-profit in the City of Decatur.

\$150 walk/run non-refundable application fee must be made at time of application.

\$75 non-refundable application fee must be made at time of application.

Applications must be made a minimum of 30 business days in advance of the event date.

The City of Decatur has a full schedule of events throughout the year. Special event permits will not be made the weekend before or the weekend following a city-sponsored event of more than 1,000 in attendance.

No more than one event may be scheduled for the same day, with attendance of more than 250.

Generally, only one walk/run may be scheduled per month.

Two routes for walk/runs are designated by the City of Decatur.

Special events will be permitted to non-profit organizations located within the City of Decatur, or those events that directly benefit a Decatur-based non-profit.

An event held entirely on private property does not require a special event permit.



Special Event Regulations

A sanitation bond is required if the event organizers have not arranged to hire City of Decatur sanitation workers.

Permit fee per number of attendees:

<i>Number of attendees</i>	<i>Fee</i>	<i>Sanitation Bond</i>
1-1,000	\$50	\$50
1,000-5,000	\$200	\$200
More than 5,000	\$500	\$500

Contacts

Special Events and Parades

Jacqueline Moore | 678-553-6574 |
jacqueline.moore@decaturga.com

Film Permits

filmpermits@decaturga.com

Block Parties

Capt. Scott Richards | scott.richards@decaturga.com

Walk/Runs

Cheryl Burnette | 678-553-6541 | cheryl.burnette@decaturga.com