

## **Addendum 2**

**Questions submitted for City of Decatur Registration Software RFP  
between July 18-August 15, 2019**



1. Regarding the league component for athletics and leagues convertible to tournaments; can the City please clarify what the expectation of League Management and the two mentioned components require?

**League management features are currently used for the following:**

**Registration of teams/league**

**Create and print Team Rosters**

**Game schedules( ability to edit schedule and games to existing schedule)**

**Standings**

**Inputting of scores**

**Game location**

**Tournaments**

**Financial report**

Please describe what functionality your software has, if any, in each of these areas of **Athletic league management.**

2. Can the City also confirm the desired go-live date for the intended new solution?

**Desired go live date is Fall 2020 – flexible on precise date following data migration, staff training, vetting etc. Funding to fall in the FY20-21 budget starting July 1, 2020.**

3. You have 15 concurrent users with your RecTrac System, but the RFP states you will need 25 instances. We just want to confirm that you are wanting to increase your concurrent licenses from 15 to 25, or do you simply require 25 staff to have log-ins.

**Depending on what we have going on, we might need for as many as 25 users to be able to access the software concurrently.**

4. You have requested on-site presentations on Oct 1-3. Is on-site required or will you allow web presentations?

**On-site only.**

5. On Page 9 of the RFP, we are given a page limit to our response of 25 pages, are we able to add more pages as an Appendix, given our diverse portfolio and extensive functionality? We fear that a short page limit, we may not be able to share a lot of the benefits of our software.

**You are welcome to include digital links to additional examples but please do not exceed 25 pages for the RFP response itself. The opportunity to share concrete examples will be ample**

**for those invited to participate in the demonstration portion of the RFP selection process.**

6. Does the page limit also include the answering and responding to Pages 5 and 6 of the RFP, End User-Centric Issues, Internal User Issues, etc?

**Yes.**

7. I am hoping you can help me, I attended the pre-bid meeting on July 18<sup>th</sup> and had a question about a sample financial extract for Great Plains. This would be what can be imported into Great Plains. I believe they were going to try and provide that but I wanted to double check as we are wrapping up our RFP response for this month. If they can provide we don't need to see specific data of course, just layout of the file with what data columns are used.

**We will be able to provide more specifics related to the needed financial data in the demonstration process. For RFP responses please address your software's capability to integrate/export and report on financial data to the best of your ability.**